



**INFORMATION NECESSARY TO INCORPORATE
LIMITED LIABILITY COMPANY IN JAMAICA**

1. NAME OF COMPANY (GIVE THREE OPTIONS):

- (1) _____
(2) _____
(3) _____

2. TYPE OF COMPANY:

- (1) Limited by Shares ())
(2) Limited by Guarantee ())

3. REGISTERED OFFICE ADDRESS: _____

4. REGISTERED OFFICE PHONE & FAX NUMBERS: _____

5. MAIN OBJECTS OF COMPANY: (i.e. nature of proposed business):

6. DIRECTORS: (The Company can have one Director, provided that he/she is not also the Secretary)

(1) Maximum and minimum number: Max: _____ Min: _____

(2) Personal Info of Directors (at least one director should have a Jamaican Tax Registration Number – TRN):-

- (a) Name (first/middle/last): _____
Nationality: _____
Address: _____
Occupation: _____
Contact Number: _____
Email Address: _____
TRN: _____



(b) Name (first/middle/last): _____
Nationality: _____
Address: _____
Occupation: _____
Contact Number: _____
Email Address: _____
TRN: _____

(c) Name (first/middle/last): _____
Nationality: _____
Address: _____
Occupation: _____
Contact Number: _____
Email Address: _____
TRN: _____

7. SECRETARY:

(1) Name (First/Middle/Last): _____
Address: _____
Occupation: _____
Contact Number: _____
Email Address: _____
TRN: _____

(2) INDICATE WHETHER YOU WISH THE SECRETARY TO ALSO BE A DIRECTOR:
Yes () No ()

8. SHAREHOLDERS/MEMBERS:

(1) Names, addresses, occupations, contact number, email address and TRN of EACH subscribing member (If different from Directors):



(2) Proposed Shareholdings/Guarantee amount of each Member (would be equal amounts if by Guarantee):

(a) Name: _____
amount/percentage: _____

(b) Name: _____
amount/percentage: _____

(c) Name: _____
amount/percentage: _____

9. WOULD YOU LIKE US TO MAKE INITIAL APPLICATION TO RELEVANT AGENCIES FOR REGISTRATION FOR:

(1) General Consumption Tax (GCT)? ie. Value Added Tax if estimated gross annual sales are over J\$10,000,000.00 Yes () No ()

(2) Taxpayer Registration (TRN)? ie. Required for opening bank account and doing business in general Yes () No ()

(3) Tax Compliance Certificate (TCC)? ie. Useful eg. for importing goods and equipment through Company Yes () No ()

10. WOULD YOU LIKE US TO OBTAIN YOUR COMPANY STAMP? (Required for opening bank account). Yes () No ()

11. WOULD YOU LIKE US TO OBTAIN A CERTIFIED COPY OF YOUR ARTICLES OF INCORPORATION? (Required for opening bank account). Yes () No ()